Oakwood Community School

Quality Assurance Policy

Policy Statement

As a self-improving school, we are fully committed to continuously reviewing and evaluating all our practices and procedures to ensure we provide the highest quality of education possible for all our learners.

Our commitment to review and evaluate all our practices also enables us to constantly monitor the quality of support, training and continued professional development (CPD) that we offer the staff at Oakwood Community School.

Self-evaluation processes enable us to gain knowledge of our current strengths, as well as highlighting areas for further development – but the process does not end there. We are committed to developing strategies and structures that support staff to develop their skills and knowledge in order to impact on the constant improvement of teaching, learning and high quality educational provision.

Oakwood Community School will regularly review its practices in order to continually improve its effectiveness at all levels.

Quality assurance and self-evaluation procedures will operate at an individual, team and whole school level and will always frame review processes within a simple structure:

- How well am I/are we doing?

- How do I/we know?
- What are my/our strengths or Areas of Development?

- What should I/we do to improve?

Who does this apply to?

This policy applies to all Oakwood Community School Staff, to the Proprietary board and as consultees; to the students through 'Student Voice'; to Parents and Community members as users of the school's services.

Who is responsible for carrying out this policy?

The implementation of this policy will be monitored by the Proprietary Board and remain under constant review by the Headteacher and the senior leadership team.

Procedures, Review and Evaluation at Whole school level

The Board and Proprietor will regularly review and evaluate Oakwood Community School's practice through:

- Monthly reports from the Headteacher.
- Termly Proprietary Board / Headteacher meetings
- Regular liaison with the head teacher and senior leadership team
- Regular involvement in 'Board / Proprietary Board' Open Days.

The Headteacher will regularly review and evaluate Oakwood Community School's practice through:

- The evaluation of relevant data
- Weekly Strategy meetings with the senior leadership team
- A regular programme of line management meetings with members of the senior leadership team
- Performance Management Meetings with members of the senior leadership team – including lesson observations
- Implementation of the Whole School Development Plan

The Senior Leadership Team will regularly review and evaluate Oakwood Community School's practice through:

- Regular line management meetings with Team leaders
- The evaluation of relevant data
- Leading Examination Review meetings
- Leading Team Reviews
- Performance Management Meetings with Team Leaders – including lesson observations
- Implementation of relevant areas of the Whole School Development Plan

Review and Evaluation at SLT (Teaching & Learning)

SLT will regularly review and evaluate their team's practice through:

- Regular line management meetings with team members
- The evaluation of relevant data

- Feeding back to examination review meetings
- Leading and participating in Team Reviews

- Performance management meetings with team members – including lesson observations

- Implementation of the Team S.E.F. that will be part of the Whole School Development Plan

Review and Evaluation at SLT (Administration and Support Staff)

SLT will regularly review and evaluate their team's practice through:

- Regular line management meetings with team members
- The evaluation of relevant data

- Performance management meetings with team members

- Implementation of the Team S.E.F. that will be part of the Whole School Development Plan.